

## **Information on the General Data Protection Regulation (GDPR)**

Please note that the Regulation GDPR (EU) 2016/679, entered into force on 25 May 2018 provides for the protection of persons and other subjects regarding the processing of personal data. The GDPR has repealed the decree 196/2003 and replaces it in its entirety. The new regulation aims to strengthen and make a more uniform protection of personal data of citizens and residents of the European Union, offering better protection to individuals and making companies more responsible for the use of personal data.

### **Collection and processing of data**

The data you provide will be used to manage your request to participate in the activities of the association (e.g. volunteer projects, mobility, training activities, etc.), as well as for statistical purposes and internal evaluation.

### **Data collection obligation**

The personal data you provide us are necessary to be able to register for a project. The request for sensitive data on your health condition is motivated by the need to be able to provide assistance in an emergency, and to provide an adequate and inclusive reception for all participants in the activities of Lunaria.

### **Data processing**

Your data will be processed with application programs in order to perform the activities described in the previous paragraph, and to which you have requested to participate (e.g. volunteer projects). It is possible that an explicit consent is required, following which the insertion in special lists for the sending of newsletters or communications on the general activities of the association is foreseen, even after the end of the project. The consent above is optional and is not binding for the purposes of carrying out the activities requested.

### **Transmission of data to third persons**

Your data may be transmitted to third persons to ensure the performance of the activities of the association in which you will participate. As an example, and in a non-exhaustive way:

Associations and partner organizations that organize a volunteer project or training to which you are enrolled;

Associations, partner organizations, local authorities and structures that provide services or logistical support (accommodation, etc.) in the context of a voluntary or training project to which you are enrolled;

Public bodies (or their representatives) at local, national or European level, in charge of the verification, monitoring and control of the projects and activities to which you are enrolled.

In particular, your health data may be transmitted to health and emergency workers, public and private medical and hospital facilities in case of emergency, and inability to obtain your prior consent.

The transmission of the above data will be carried out solely on the basis of an imperative need for the purpose of your participation in the activities of the association.

### **Transmission of data to third persons outside the EU**

For some categories of projects and activities (e.g. projects organized outside the EU or with non-EU partners) it is possible that your data may be transferred to subjects (e.g. partner organizations) outside the European Union and out of the GDPR's scope.

### **Data protection**

The data is stored and managed in an environment with adequate security measures, both physically and technologically. Access is allowed only to employees of the association specifically in charge of processing (e.g. registration management, contact, etc.).

### **Data retention**

Personal data will be stored for statistical purposes, cataloguing and reference and for the management of any disputes, including those of third parties for a period of:

5 years for data relating to participation in voluntary and mobility projects;

3 years for data on participation in training projects;

according to the terms of the law, the data relating to the registration of the association as a member;

indefinitely, up to the explicit request for data cancellation (in particular e-mail addresses) for which the subject has given an explicit consent to the processing, separate from that related to the retention of data for the performance of the activity.

### **Data cancellation**

It is possible to request the deletion of data before the expiry of the aforementioned period and after the conclusion of the activity for which the data were acquired, with a request to the data controller (see below) in the form of a registered letter / PEC. The execution of the cancellation request is subject to compliance with the requirements of the GDPR regulation.

### **Data Protection Officer (DPO)**

The Data Protection Officer is the person responsible for the data holders regarding the Privacy Guarantor, as well as the monitoring and consultancy of the Lunaria processes regarding data processing. The DPO is Emilio Sonno (dpo@lunaria.org)

### **Data controller**

The data controller is Lunaria - via Buonarroti, 39 - 00185 Rome. The owner's representative is Grazia Naletto.

### **Responsible for processing**

The manager of the treatment is Marcello Mariuzzo.